



**Michelle Ashe**  
**County Recorder/Registrar of Titles**

Sherburne County Government Center  
13880 Business Center Drive  
Suite 100  
Elk River, MN 55330  
(763) 765-4420  
1-800-719-2826

**ESCROW REQUEST/AUTHORIZATION FORM**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Contact Person & Email Address \_\_\_\_\_

Telephone Number (    ) \_\_\_\_\_

**Escrow funds may be used for:**

\_\_\_\_ Recording fees (including fees for recording, document fees, well disclosure fees and certified copies requested when a document is recorded)

\_\_\_\_ Copies made in the office by the customer and faxes sent by the customer using the public fax machine.

\_\_\_\_ Enhanced remote access to land records, including initial set-up fee and monthly subscription fee.

\_\_\_\_ Copies mailed, faxed or emailed by the Records office to the customer.

On behalf of the above named company, I authorize the Sherburne County Recorder/Registrar to reduce my escrow balance for the above service charges.

Authorized Signer: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_