



# DECK APPLICATION

Planning and Zoning Administration | 13880 Business Center Drive Elk River, MN 55330

Office: 763-765-4450 | zoning@co.sherburne.mn.us

Contractor Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Contractor License # \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Parcel ID Number: \_\_\_\_\_ Lot Area (acres): \_\_\_\_\_

Address where work will be performed: \_\_\_\_\_

Describe Project: \_\_\_\_\_

Type of Septic System:    Individual Sewage Treatment System (ISTS)                      Community

Date of Last Septic Action (if ISTS): \_\_\_\_\_    Install                      Upgrade                      Compliance Inspection

Is property located in the Shoreland District (300' from river or 1000' from lake)    Yes                      No

**IF YES, a Shoreland Alteration Permit is required**

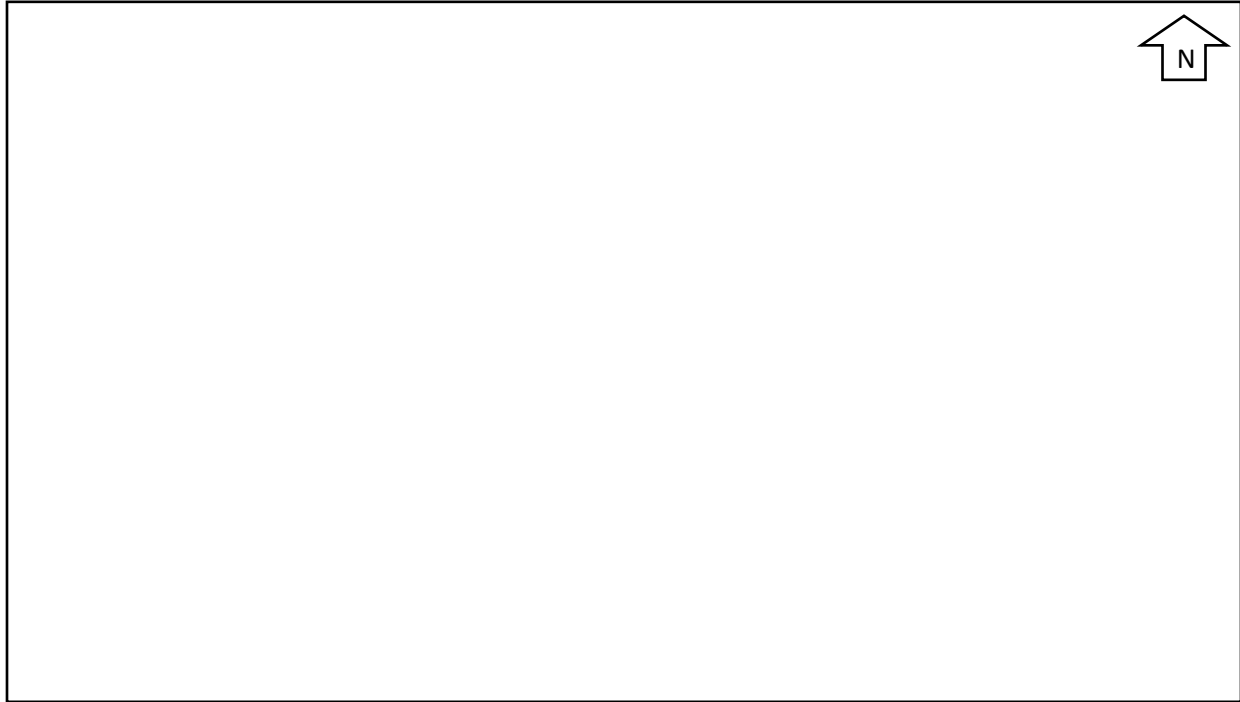
## **THE FOLLOWING ITEMS MUST BE SUPPLIED WITH APPLICATION**

- Proof of property ownership
- Septic compliance inspection report if the septic system has not been inspected or upgraded within the last 10 years
- Legible dimensioned plans drawn to scale, in PDF format **OR** on suitable material, showing plan view, elevations, and cross section of project
- Site plan showing existing buildings, septic and well including setbacks to each
- Where Sherburne County cannot verify setbacks are being met, a survey from a MN licensed surveyor may be required at the applicant's expense

Note: An erosion control inspection/fee may be required prior to issuance of building permit

# SITE DRAWING

See example on supplement page



## Deck Information

Footing Size: \_\_\_\_\_ Post Size: \_\_\_\_\_

Post Spacing: \_\_\_\_\_ Beam Size: \_\_\_\_\_

Joist Size: \_\_\_\_\_ Joist Spacing: \_\_\_\_\_

Decking Material: \_\_\_\_\_ Railing Material: \_\_\_\_\_

AGREEMENT: I hereby certify that the information herein is correct and agree to do the proposed work in accordance with the submitted documents, provisions of the Sherburne County Ordinance, and the Minnesota State Building Code. I further agree that any plans and specifications submitted herewith shall become a part of this permit application. I also understand that by applying for this permit, I grant the zoning authority access to the above property for inspections throughout the application and permitting process.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Owner: \_\_\_\_\_

Signature of Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Contractor: \_\_\_\_\_