

## **SPECIAL NOTICE FOR OPEN FORUM/MICROPHONE DURING COVID-19 PANDEMIC**

Due to the COVID-19 Pandemic and the needed practice of social separation, the Open Forum section of Sherburne County Board Meeting Agendas will be allowed to continue under the following procedures:

- 1) Only one (1) speaker from the public will be allowed into the Board Meeting at a time.
  - a. A County staff person will assist outside of the County Boardroom with signup and with queueing each speaker when their opportunity to speak is up;
  - b. Speakers may elect to wait for their opportunity to speak in the lobby or hallways outside of the Board Room, provided all persons maintain a social separation of six (6) feet while waiting;
  - c. Speakers may also elect to wait and watch the County Board Meeting from a nearby Conference Room (Maple Room), provided all persons maintain a social separation of six (6) feet while waiting/watching.
- 2) Each public speaker is allowed three (3) minutes to speak to the Board from the designated podium;
- 3) Materials for the Board are to be left at the podium for collection later by the County clerk;
- 4) If a member of the public is sick or feeling ill they are STRONGLY ADVISED to stay home and call or email with any comments they wish to make to the Board.
  - a. Emails can be sent to individual Commissioners via their email accounts listed at: <https://www.co.sherburne.mn.us/573/Board-of-Commissioners>
  - b. Calls can be made to each Commissioner via their telephone #s listed at: <https://www.co.sherburne.mn.us/573/Board-of-Commissioners>

## **SPECIAL NOTICE FOR PUBLIC PARTICIPATION DURING COVID-19 PANDEMIC**

Due to the COVID-19 Pandemic and the needed practice of social separation and limited gatherings of ten (10) persons or less, and pursuant to Minn. Stat. § 13D.021 and County Resolution No. 032020-AD-1944, public observation of Sherburne County Board Meetings will be allowed to continue under the following procedures:

- 1) The public will only be allowed into the Board Meeting if there are available seats resulting on a total attendance/participation of ten (10) persons or less;
- 2) At least one (1) of these ten (10) participant seat is reserved for Presenters, Staff or members of the public desiring to speak during Open Microphone/Forum and, thus, will not be available for general public observation;
- 3) The Public may also elect to watch the County Board Meeting from a nearby Conference Room (Maple Room), provided all persons maintain a social separation of six (6) feet while watching;
- 4) The public may also watch the Board Meeting via live broadcast on the Sherburne County YouTube Channel at: [https://www.youtube.com/channel/UCfnnf5HDkSc48MnVx5\\_jK-g](https://www.youtube.com/channel/UCfnnf5HDkSc48MnVx5_jK-g);
- 5) Sherburne County will make every attempt to provide proposed Agendas and Meeting Materials (Agenda Packet) for public review ahead of time via the County's Official Website at: <https://www.co.sherburne.mn.us/129/Agendas-Minutes>.

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