



Sherburne County Board of Commissioners March 20, 2018 - County Board Meeting Minutes

1. 9:00am Call to Order

The Sherburne County Board of Commissioners met in regular session on March 20, 2018, at the Sherburne County Government Center in the City of Elk River, MN with all Commissioners present. Call to order by the Chair was at 9:00 a.m. followed by a moment of silence and the Pledge of Allegiance to the flag.

Petersen/Burandt unanimous to approve the Regular Board Meeting Agenda for March 20, 2018 as presented.

2. 9:01am Consent Agenda

Dolan/Schmiesing unanimous to approve the Consent Agenda as follows:

1. Review and Approve Minutes: [March 13, 2018 - County Board Meeting](#)
Approved as presented.
2. Review and Approve Minutes: [March 13, 2018 - County Board Workshop Meeting](#)
Approved as presented.
3. [Renewal of Office Space Lease Agreement](#) Administration
Approved general office space nine-month lease agreement renewal with Tri-County Action Program pending approval by County Attorney.
4. [Approve Broker Contract to Sell Big Oaks Estates Outlot A](#) Administration
Approved the professional services agreement with Wendy Taylor and Chrystal Creek Realty to give the broker the exclusive right to sell Outlot A, Big Oaks Estates on behalf of the County pending approval by the County Attorney.
5. [2018-2020 Economic Development Strategic Plan](#) Administration
Approved the updated Sherburne County 2018 – 2020 Economic Development Strategic Plan (on file in the Office of the County Administrator).
6. [Out of state travel approval](#) Attorney
Approved out of state travel for an assistant County Attorney to attend the National Computer Forensics-Digital Evidence for Prosecutors located at the National Computer Forensics Institute in Hoover, Alabama noting there is no cost to the County other than mileage to and from the airport and any parking costs at the airport.
7. [Crime Victim Rights Proclamation](#) Attorney
Approved resolution #032018-AD-1833 recognizing victims of crime, their rights and the people who serve the victims.

8. [Accept the February 2018 Auditor-Treasurer Report](#) Auditor/Treasurer
Accepted report as presented.
9. [Approval of State of Minnesota Joint Powers Agreement with Sherburne Community Corrections](#) Community Corrections
Approved Resolution #032018-AD-1835 to renew Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The JPAs further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.
10. [County Engineer to Attend the 2018 Transportation Alliance Conference](#) Public Works
Authorized the County Engineer to attend the 2018 Transportation Alliance Conference, May 21-25, noting expenses are accounted for in the 2018 Public Works budget.
11. [Resolution for solicitation of the Minnesota DNR Outdoor Grant application for Bridgeview Trailhead and Trail surface improvements.](#) Public Works
Approved Resolution # 032018-AD-1834 supporting the solicitation of the 2018 Grant Application through the MN DNR's Outdoor Recreation Grant Program. Funds will be used for Bridgeview Trailhead and Trail surface improvements.
12. [Resolution for solicitation of the Minnesota DNR Outdoor Grant application for Island View Park Property Acquisition.](#) Public Works
Approved Resolution #032018-AD-1835 supporting the solicitation of the 2018 Grant Application through the MN DNR's Outdoor Recreation Grant Program. Funds will be used for Island View Park Property Acquisition.
13. [Resolution for solicitation of the Minnesota DNR Natural and Scenic Area Grant application for Island View Property Acquisition.](#) Public Works
Approved Resolution #032018-AD-1836 supporting the solicitation of the 2018 Grant Application through the MN DNR's Natural and Scenic Area Grant Program. Funds will be used for Island View Park Property Acquisition.
14. [2018 County Boat and Water Safety Grant Agreement](#) Sheriff
Approved the 2018 Annual County Boat and Water Safety Grant agreement in the amount of \$8,274.
15. [Approve out-of state travel for one Sheriff's Office employee to attend the 2018 CALEA Conference](#) Sheriff
Approved out-of-state travel for one Sheriff's Office employee to attend the 2018 CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference in Frisco, Texas, from March 20-24, 2018. The cost of the conference is \$655.00 registration

fee per person plus the necessary travel expenses. The funds have been accounted for in the 2018 budget.

16. [HHS Warrants 03-08-18](#)

HHS

Accepted payment of HHS Warrants paid March 8, 2018 in the amount of \$68,181.20.

17. [Manual & Commissioner Warrants](#)

Auditor/Treasurer

Accepted payment of Commissioner Warrants paid March 9, 2018 in the amount of \$861,606.60.

Accepted payment of Manual Warrants paid March 9, 2018 in the amount of \$5,837.25.

Accepted payment of Manual warrants paid March 5, 2018 in the amount of \$2,627.25.

3. 9:02am **Announcements**

Stacey Morse, Congressman Emmer's Office, was present to provide a legislative update. No action taken.

4. 9:05 am [SCORE Fund Policy](#)

Dave Lucas: Zoning

Reviewed amended policy which incorporates statutory use of monies, and includes funding priorities as suggested by County staff and the Solid Waste Advisory Committee.

Dolan/Petersen unanimous to approve Resolution # 032018-AD-1838, the SCORE Fund Policy, and to approve the SCORE Grant Application as amended and approved by the County Attorney's Office.

5. 9:15 am [Appointment of County Agricultural Inspector and Annual Workplan](#)

Marc Schneider and Mitch Glines: Zoning

Reviewed the 2018 Ag Inspector notes, Workplan and Annual Report.

Schmiesing/Dolan unanimous to approve appointment of Mitch Glines as County Agricultural Inspector and to approve the 2018 Workplan & Noxious Weed Summary as presented.

6. 9:20 am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(March 13, 2018 – March 19, 2018)

Commissioner Fobbe – Tri County Solid Waste, and St. Cloud Regional Airport Optimization Meeting

Commissioner Schmiesing – Minnesota Inter-County Association, Tri-County Solid Waste, and MN Counties Intergovernmental Trust Board of Directors Meeting

Commissioner Petersen – Minnesota Inter-County Association and Planning Commission

Commissioner Dolan – Highway 25 Corridor Coalition Study Group

Commissioner Burandt - Elk River Watershed Meeting

Barb Chaffee, CEO, Central MN Jobs and Training, introduced herself and noted she was at the meeting today as an observer.

7. 9:16 am **The Chair adjourned the Regular Meeting**

Claims approved through warrants, resolutions, or contracts, totaling the following amounts, were paid as follows:

March 8, 2018

\$ 68,181.20 Human Service Fund

March 9, 2018

\$ 110,626.28 General Revenue Fund

\$ 94,215.65 Public Works Fund

\$ 51,240.50 County Ditch Fund

\$ 1,301.46 Law Library Fund

\$ 14,818.22 Jail Commissary Fund

\$ 13,419.50 Justice Center Enterprise Fund

\$ 27.11 Metropolitan Transit Fund

\$ 16.19 HRA & Ec Dev Fund

\$ 575,256.98 Agency Collections

\$ 256.66 School Districts Collections

\$ 428.02 Towns & Cities Collections

March 9, 2018

\$ 5,837.25 Agency Collections

March 5, 2018

\$ 2,627.25 Agency Collections

Lisa A. Fobbe, Chairperson

Steve Taylor, Administrator

Date

Date