



Sherburne County Board of Commissioners

March 12, 2019 - County Board Meeting Minutes

1. 9:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on March 12, 2019, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by Chair Dolan was at 9:00am. The Zoning department requested an item be added to the regular agenda titled Sherburne Community Solar 1 LLC: (Property owner is Aggregate Industries-North Central) – I.U.P. The Chair agreed to add the item as agenda item #7a. Fobbe/Burandt unanimous to approve the agenda as amended.

2. 9:01am Consent Agenda

Schmiesing/Fobbe unanimous to approve Consent Agenda as presented.

1. Approved Minutes: February 19, 2019 - County Board Meeting
2. Revoke Outdated Government Center Parking Resolutions Administration
Approved resolution 03122019-AD-1882 revoking outdated parking resolutions.
3. Approval of Collective Bargaining Agreement with Teamsters Local 320 Public Health Nurse Unit Administration
Approved the Collective Bargaining Agreement with Teamsters Local 320 Public Health Nurse Unit for the term of January 1, 2019 through December 31, 2021 as recommended by the Negotiating Committee and authorized the Chair to execute the contract.
4. Approval of Collective Bargaining Agreement with AFSCME Council 65 Assistant County Attorney Unit Administration
The Collective Bargaining Agreement with AFSCME Council 65 Assistant County Attorney Unit for the term of January 1, 2019 through December 31, 2021 as recommended by the Negotiating Committee and authorized the Chair to execute the contract.
5. Approval of Collective Bargaining Agreement with Law Enforcement Labor Services Licensed Supervisor Unit Administration
Approved the Collective Bargaining Agreement with LELS Licensed Supervisor Unit for the term of January 1, 2019 through December 31, 2021 as recommended by the Negotiating Committee and authorized the Chair to execute the contract.
6. Approval of Collective Bargaining Agreement with Law Enforcement Labor Services Dispatcher Unit Administration
Approved the Collective Bargaining Agreement with LELS Dispatcher Unit for the term of January 1, 2019 through December 31, 2021 as recommended by the Negotiating Committee and authorized the Chair to execute the contract.
7. Approval of Collective Bargaining Agreement with Teamsters Local 320 Health & Human Services General Unit Administration
Approved the Collective Bargaining Agreement with Teamsters Local 320 Health & Human Services General Unit for the term of January 1,

2019 through December 31, 2021 as recommended by the Negotiating Committee and authorized the Chair to execute the contract.

8. High Line Benefits Self Service/Open Enrollment Software Purchase Administration
Approved funding from the Y.E.S. account for the purchase and implementation of the High Line Personality Benefits Self Service/Open Enrollment Software at a cost not to exceed \$51,000.
9. Clear Lake prosecution contract Attorney
Approved an agreement with the City of Clear Lake for the County Attorney's Office to provide prosecution of petty misdemeanors, misdemeanors and gross misdemeanors within the city limits commencing 01.01.19 to 12.31.19 (automatic yearly renewal) and for the County to be reimbursed by the statutory one third fines for prosecution.
10. Transfer money to the YES (Year-end Saving) account Auditor/Treasurer
Approved to transfer excess budget dollars after the required and standard carryovers have been accounted for. The amount we are requesting to be transferred is \$571,855 into the YES account.
11. Working Capital Cash Flow Auditor/Treasurer
Approved that the Working Capital Cash Flow amount will be shown in the financial statements as Unassigned Fund Balance per our Board approved resolution #121311-AD-1454. Based on our estimated calculation we are within the State Auditor's recommendation of working capital cash flow guidelines. These calculations were made to determine whether the December 31, 2018 "Working Capital Cash Flow amount" is within the State Auditor's recommended guidelines. This amount was previously designated in the financial statements until GASB #54. This amount will be categorized as Unassigned Fund Balance.
12. Approve the 2018 carryovers and designations for the financial statements. Auditor/Treasurer
Approved the list of deferred revenues and restricted amounts as required by law.
Authorized standard carryovers and the carryovers requested by departments to the 2019 Budget.
Approved the authorization to designate fund balance in the Special Revenue, Debt Service, and Capital Projects funds according to the County's fund balance policy and accounting standards.
13. Manual & Commissioner Warrants Auditor/Treasurer
Accepted payment of Commissioner Warrants as follows:
March 1, 2019 Commissioner Warrants \$1,027,441.63
February 13, 2019 Manual Warrants-Capital Project \$700,202.43
February 22, 2019 Commissioner Warrants \$673,012.76
February 15, 2019 Commissioner Warrants \$433,438.98
February 22, 2019 Manual Warrants \$253,177.33
February 15, 2019 Manual Warrants \$5,646.75
February 28, 2019 Manual Warrants \$5,500.75
March 1, 2019 Manual Warrants \$1,202.50
14. Resolution allowing partial reimbursement to Sherburne County Townships and Cities for Gopher Bounties for 2019. Auditor/Treasurer

Approved Resolution 031219-AD-1884 reimbursing one half of the amount paid for gopher bounties to participating Sherburne County Towns and Cities not to exceed \$1.00 per gopher during calendar year 2019, according to MS 348.12.

15. Acceptance of Community Corrections Staff Donations Community Corrections
Approved to accept donations by Community Corrections Staff to offenders and their families.
16. HHS Warrants 2-21-19 HHS
Accepted payment of HHS Warrant as follows:
2-21-19 HHS Warrants \$158,794.10
17. 03-05-19 HHS OBO Warrant HHS
Accepted the payment of HHS OBO Warrant as follows:
03-05-19 HHS OBO Warrant \$8,596.73
18. Crisis Nursery Policy HHS
Approved the HHS Crisis Nursery Policy (on site). HHS receives donations of money, gift cards, and emergency supplies from the BRIDGES Collaborative as well as church groups, community groups and individuals to fund Crisis Nursery. The donations are reported to the Board quarterly. The donations are provided to persons in need according to the attached policy.
19. Out of State Training for HHS Social Worker HHS
Approved a HHS Social Worker to attend the International Death, Grief and Bereavement conference in LaCrosse, WI. Expenses not to exceed \$900.
20. Employee Computer Security Training IT
Approved to purchase and provide training for employees with the most current computer security items. IT will utilize some of the carry over funds from 2018 to provide this new training service to all employees for the next 3 years. Total funding amount will be \$14,580.54.
21. Upgrade of Hyland Onbase IT
Approved a consulting agreement with Databank, not to exceed \$40,000, for the upgrade of Hyland Onbase. Agreement to be effective March 12th, 2019 to December 31, 2019.
22. Upgrade to Compass Pilot Forms IT
Approved a consulting agreement with Northwoods, not to exceed \$27,000, to upgrade the Compass Pilot forms used by Health & Human Services. Agreement to be effective March 12th, 2019 to December 31, 2019.
23. Approve Braun Intertec's Geotechnical and Pavement Evaluation on Various County Roads Public Works
Approved proposal from Braun Intertec Corporation for Geotechnical and Pavement Evaluation Addendum No. 6 to the Sherburne County and Braun Intertec Corporation Master Service Agreement dated May 22, 2018. This will assist with the design of future road projects identified in the County's 5-year construction program. The

approximate cost will be \$39,034. Agreement is effective March 12, 2019 and shall terminate upon acceptance of the work by the County as provided in the Agreement.

24. CSAH 13 at CSAH 12; CSAH 13 at Line Avenue; CSAH 4 at 10th Street and at County Road 45 - Local Road Improvement Program Application Resolution Public Works

Approved Resolution 031219-AD-1883 for authorization for a local financial commitment between Sherburne County and the Minnesota Department of Transportation for improvements to the intersections of CSAH 13 at CSAH 12; CSAH 13 at Line Avenue; CSAH 4 at 10th Avenue and at County Road 45. The local financial commitment between Sherburne County and the Minnesota Department of Transportation provides acknowledgement from the County that there is a local agreement to match funds for the Local Road Improvement Program (LRIP). Public Works will work into both the 5-year CIP and corresponding budget year as appropriate. Total funding amount will be \$2,750,000.00.

25. Approve SEH, Inc. Proposal for Engineering Services - Great Northern Trail, Elk River to Zimmerman Public Works

Approved to enter into an agreement with SEH, Inc, to provide engineering and construction services of the Great Northern Trail (GNT) from Elk River to Zimmerman in the amount of \$141,152.37. Once the Consultant Service Agreement is completed it will be reviewed by the county Attorney's office prior to execution.

26. Approve out-of-state travel for a Sheriff's Office employee Sheriff

Approved out-of-state travel for Chief Deputy Don Starry to attend training at the FBI National Academy in Quantico, Virginia, from July 8 to September 13, 2019. All expenses for this training will be paid for/reimbursed by the FBI National Academy.

27. Approve out-of-state travel for three Sheriff's Office/Jail employees Sheriff

Approved out-of-state travel for three Sheriff's Office/Jail employees to attend the Midwest Gang Investigators Association 2019 National Training Conference in Springfield, Missouri from May 13-16, 2019. The cost of the training is \$295 per attending, plus necessary travel expenses (including meals and lodging) totaling \$1,885.00.

28. Approve out-of-state travel for two Sheriff's Office/Jail employees Sheriff

Approved out-of-state travel for two Sheriff's Office/Jail employees to attend the 2019 International Gang Specialist Training Conference from August 57, 2019, in Chicago, Illinois. The cost of the training is \$500 per attendee, plus necessary travel expenses (including food and lodging) totaling \$4,080.00.

3. 9:02 am **Announcements**

No announcements were made.

4. 9:03 am **Open Forum**

Justin Hofman, Nicole Foesch, Ken Wander, Mary Kay Hirsch, Ron Hirsch, Laura Volkemer all of Becker and David Anderson of Elk River spoke regarding the proposed 2020 road project of County Road 93.

Justin Hofman of Becker spoke on behalf of the residents concerning the reconstruction of County Road 93. Hofman provided the Commissioners with a petition consisting of 62 signatures from residents who live along County Road 93 along with images showing the line of trees of concern. He spoke how the construction would affect his own family, property, and his small business of produce sales that is operated on his property.

Nicole Foesch of Becker spoke of concern of the protection and privacy of their home and children. She also raised concern how the loss of the trees would impact the barrier of wind and snow.

Ken Wander of Becker provided pictures of his property and voiced concerns of his yard's overall appearance.

Mary Kay Hirsch of Becker indicated that taking away the trees would take away the country and wildlife atmosphere that they currently have.

David Anderson of Elk River brought in pieces of stumps to show the age to represent the history of the trees that are proposed to be taken down. Expressed that the trees create shelter of the winds and home of local wildlife.

Laura Volkemer of Becker expressed the devastation her family would encounter if the trees were taken down. The trees provide her family with safety and privacy that originally drew them to the property. She urged the commissioners to take a drive out to the staked-out areas to get an idea of how much would be taken away from the community.

Ron Hirsch of Becker explained how the trees act as a natural windbreaker and with the depth not being very vast taking them down would eliminate the barrier and natural beauty of the road. Hirsch expressed little concern for the 17 ft that he would lose but more concern over the loss of the trees. He proposed the County rather recondition the road versus reconstructing it. Concern was also raised if the reconstruction would put properties out of variance for future building on properties in the area.

5. 9:32 am **SELG Farm LLC - Final Plat**

NANCY RIDDLE : Zoning

Schmiesing/Danielowski unanimous to approve the Residential Standard Final Plat of "Oak Savanna at SELG Farm" consisting of six (6) lots PID # 10311-2300 Legal Description: SW1/4 of NW1/4 & W1/2 of SW1/4 Sec 11, Twp 33, Rge 28 (full legal on file) Big Lake Township 117.96 acres General Rural District and within the Natural Environment Shoreland District of Hidden Lake 710094 and of Bucks Lake 710093 with the following seven (7) conditions.

1. Park dedication fees for six (6) lots at \$4,800. Fees are paid to Public Works prior to them signing the final plat mylars.

2. Must obtain driveway access from Sherburne County Public Works prior to driveway construction on the two lots on County Road 81.

3. The portion of PID # 103112300 south of 217th Ave NW will be separated to create a total of 78+/- acres. This must be recorded at the same time as the final plat of "Oak Savanna at Selg Farm."

4. In response to the MN State Historic Preservation Office, at a minimum, the developer should provide all contractors with information on what to look for and requirements if archeological artifacts or human remains are found during the install of driveways, homes or septic system construction. If anyone discovers an ancient cemetery or artifacts, they are required by law to immediately stop work and call local law enforcement first and the state archaeologist second. Information can be found at: <https://mn.gov/admin/archaeologist/thepublic/resources/faqs/>

5. The developer shall bring the field access on Lot 5 up to County standards and obtain an access permit or shall remove the field access prior to obtaining a building permit for either Lot 5 or 6.

6. The developer shall enter into a Developer's Agreement with the County Attorney's Office, if needed.

7. Final plat must be recorded within one (1) year of County Board approval.

6. 9:37 am **FASTSUN 21 LLC (Property Owner is Aggregate Industries No Central) - I.U.P.**

NANCY RIDDLE : Zoning

Danielowski/Burandt unanimous to approve an Interim Use Permit (I.U.P.) to construct and operate a 1 MW Solar Farm PID # 25-029-2100 Legal Description: NW1/4 of NW1/4 Sec 29, Twp 35, Rge 30 (full legal on file) Haven Township 40 acres Agricultural District with the following eighteen (18) Conditions and Findings of Fact as recommended by the Planning Advisory Commission (listed in the Background Justification below):

Conditions: 1. Building permit required for onsite supply structure if over 200 sq ft in size.

2. Building permit required for installation of solar panels with engineered plans submitted.

3. If the required privacy fence around the perimeter of the facility exceeds 7 ft in height it will require a building permit with engineered plans.

4. A Stormwater Erosion Control permit will be required from the County Zoning Dept prior to any grading on the property and prior to a building permit being issued.

5. Must obtain an NPDES permit from the MPCA and provide a copy to the County Zoning Dept prior to commencing construction.

6. Property owner shall ensure that MPCA day & night time noise standards are not exceeded at any time.

7. Operational hours allowed during construction of the facility are Monday through Friday 7AM 7PM.

8. Decommissioning of solar panels and related facilities must occur in the event the IUP expires or is terminated, and/or the solar panels are not in use for twelve (12) consecutive months. Must follow the Decommissioning & Reclamation plan date stamped September 17, 2018.

9. Prior to issuance of a building permit for the project, the applicant shall provide financial security in the amount of \$25,000 per MW, in favor of Sherburne County, to guarantee compliance with the decommissioning plan, site restoration and other terms of this Permit upon project termination or termination of this Permit. The financial security shall be in a form acceptable to the County and, at a minimum, shall consist of a cash escrow to be deposited with the County in an amount no less than 50% of the total required financial security, with an initial deposit of 25% of the total amount deposited prior to issuance of the building permit and eight and one third percent (81/3%) of the total amount deposited annually for three years on or before the anniversary of the issuance of the building permit. The remaining amount of the total financial security shall be provided by way of an irrevocable letter of credit, which shall be in a form acceptable to the County Attorney's Office and provided prior to the issuance of a building permit, and shall meet the following minimum standards (additional standards may be required): the irrevocable letter of credit shall be issued by a federally chartered or State of Minnesota chartered banking institution with a branch office located within Sherburne County; shall be issued in the name of the County of Sherburne; shall be issued in an initial amount no less than 75% of the total financial security required by this Permit; shall permit the County to draw on the funds upon demand based on the County's determination of noncompliance with the terms of this Permit; shall be for an initial term to be established and shall automatically renew for additional terms unless the bank gives the County at least 60 day written notice of an intent to terminate the credit at the end of a term; shall permit the County to draw upon the letter of credit for the full amount in the event a replacement letter of credit acceptable to the County is not issued at least 30 days prior to the expiration of the existing letter of credit; and shall provide that the letter of credit may not be amended without the written permission of the County.

10. No activities may occur onsite until applicant submits a signed an interconnection agreement as required in Section 17, Subd 17 (1A) of the ordinance and proof that the scope of the project is permitted by the Minnesota Public Utilities Commission.

11. The site will be revegetated after construction with a low growth and low maintenance native seed mix not exceeding 18 inches in height. The property will be treated and maintained as needed during the spring and summer months to manage vegetation growth. Property owner will responsible for vegetation control and weed management during the projects operating life.

12. Must install 6-foot-tall coniferous trees along the eastern parcel line. The trees must be planted staggered in two (2) rows, in each row the trees may be planted no more than 16 feet apart. On

the south property lines, property owner may be permitted to utilize the existing tree line. All trees along the border of the property, including the existing trees along the south border must be maintained and watered as necessary for the duration of the permit. Any dead trees must be replaced on a yearly basis. The applicant can choose to either fill in the gaps to the property tree line spaces as required by the Ordinance with the Eastern Red Cedar Trees or if they chose, to eliminate all trees on their property, they must replant Red Cedar Trees to meet the Ordinance requirements. This shall all be done at the discretion of the Planning and Zoning Staff.

13. This IUP is to be valid for 30 years until December 31, 2049. This IUP is valid for Fastsun 21 LLC and Aggregate Industries – Central Division. 14. Must establish proof of access before any building permit is issued or ground disturbing activities are undertaken.

15. Decommissioning of project shall involve removal of the project's components, including without limitation, solar panels, panel trackers, anchors, supports, mounts, inverters, underground electrical components and all underground footings and posts.

16. Signage and emergency contact numbers must be posted at the access driveway to property.

17. The applicant shall comply with all federal, state, and local laws and regulations.

18. Applicant shall allow the County to inspect the property during normal business hours.

Findings of Fact: No Interim Use Permit shall be approved or recommended for approval by the County Planning Commission unless said Commission shall find (Adams made the following findings of Fact)

1. Is the Interim Use injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, or will it substantially diminish and impair property values within the immediate vicinity? It will not be injurious because the current location is adjacent to an existing solar farm and it is in an Agricultural area.

2. Will the establishment of the Interim Use impede normal, orderly development and improvement of surrounding vacant property for uses predominant in the area? The IUP will be valid for 30 years. If the property owner no longer wants solar panels the infrastructure can be removed, and the site can either go back to farming or be utilized for a new use.

3. Have adequate utilities, access roads, drainage and other necessary facilities been or are being provided? A turn lane has been constructed for access to the property from CSAH 8. Utility lines necessary to transfer the electricity exist adjacent to the property.

4. Have adequate measures been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use? There is plenty of parking available on this property needed for construction and operations.

5. Have adequate measures been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result? There is a home to the southwest of the proposed solar farm site. Construction of the site will cause noise and additional traffic. This will be temporary. Once the solar farm construction is complete traffic will be minimal and consist of company vehicles inspecting the panels on a weekly/monthly basis.

7. 9:38 am **Family One Homes - Final Plat**

Nancy Riddle: Zoning

Fobbe/Danielowski unanimous to approve the Residential Standard Final Plat approval of "Misty Hollow" consisting of ten (10) lots PID # 010322200 Legal Description: NW1/4 of NW1/4 Sec 32, Twp 35, Rge 26 (full legal on file) Baldwin Township 41.96 acres General Rural District and within the Natural Environment Shoreland District of Goose Lake with the six (6) conditions as recommended by the Planning Commission:

1. Park dedication fees in the amount of \$8,000 will be paid to the Public Works Department when the final plat is signed.

2. Developer's Agreement must be signed with the County Attorney's Office, if needed.

3. The plat shall be recorded in the Office of the County Recorder/Register of Titles, subject to recording fees, within one year of County Board approval of Final Plat.

4. An NPDES permit must be submitted to the Zoning Department prior to being scheduled for final plat approval. (Completed)
5. A Stormwater and Erosion Control Permit application is required to be submitted to the Zoning Department prior to being scheduled for final plat approval. No construction can be started prior to final plat approval. (Completed)
6. Developer has one (1) year to record the plat per Section 4, Subd. 3 of the Subdivision Ordinance.

7a. 9:39 am

Sherburne Community Solar One, LLC. (Property owner is Aggregate Industries – North Central - I.U.P.)

Nancy Riddle: Zoning

Danielowski/Fobbe unanimous to approve the Interim Use Permit (I.U.P.) to construct and operate a 1 MW Solar Farm PID # 25-029-2100 Legal Description: NW1/4 of NW1/4 Sec 29, Twp 35, Rge 30 (full legal on file) Haven Township 40 acres Agricultural District with the following Conditions and Findings of Fact as recommended by the Planning Advisory Commission.

Conditions:

1. Building permit required for onsite supply structure if over 200 sq ft in size.
2. Building permit required for installation of solar panels with engineered plans submitted.
3. If the required privacy fence around the perimeter of the facility exceeds 7 ft in height it will require a building permit with engineered plans.
4. A Stormwater Erosion Control permit will be required from the County Zoning Dept prior to any grading on the property and prior to a building permit being issued.
5. Must obtain an NPDES permit from the MPCA and provide a copy to the County Zoning Dept prior to commencing construction.
6. Property owner shall ensure that MPCA day & night time noise standards are not exceeded at any time.
7. Operational hours allowed during construction of the facility are Monday through Friday 7AM – 7PM.
8. Decommissioning of solar panels and related facilities must occur in the event the IUP expires or is terminated, and/or the solar panels are not in use for twelve (12) consecutive months. Must follow the Decommissioning & Reclamation plan date stamped September 17, 2018.
9. Prior to issuance of a building permit for the project, the applicant shall provide financial security in the amount of \$25,000 per MW, in favor of Sherburne County, to guarantee compliance with the decommissioning plan, site restoration and other terms of this Permit upon project termination or termination of this Permit. The financial security shall be in a form acceptable to the County and, at a minimum, shall consist of a cash escrow to be deposited with the County in an amount no less than 50% of the total required financial security, with an initial deposit of 25% of the total amount deposited prior to issuance of the building permit and eight and one third percent (8 1/3%) of the total amount deposited annually for three years on or before the anniversary of the issuance of the building permit. The remaining amount of the total financial security shall be provided by way of an irrevocable letter of credit, which shall be in a form acceptable to the County Attorney's Office and provided prior to the issuance of a building permit, and shall meet the following minimum standards (additional standards may be required): the irrevocable letter of credit shall be issued by a federally chartered or State of Minnesota chartered banking institution with a branch office located within Sherburne County; shall be issued in the name of the County of Sherburne; shall be issued in an initial amount no less than 75% of the total financial security required by this Permit; shall permit the County to draw on the funds upon demand based on the County's determination of noncompliance with the terms of this Permit; shall be for an initial term to be established and shall automatically renew for additional terms unless the bank gives the County at least 60 day written notice of an intent to terminate the credit at the end of a term; shall permit the County to draw upon the letter of credit for the full amount in the event a replacement letter of credit acceptable to the County is not issued at least 30 days prior to the expiration of the existing letter of

credit; and shall provide that the letter of credit may not be amended without the written permission of the County.

10. No activities may occur onsite until applicant submits a signed an interconnection agreement as required in Section 17, Subd 17 (1A) of the ordinance and proof that the scope of the project is permitted by the Minnesota Public Utilities Commission.

11. The site will be revegetated after construction with a low growth and low maintenance native seed mix not exceeding 18 inches in height. The property will be treated and maintained as needed during the spring and summer months to manage vegetation growth. Property owner will responsible for vegetation control and weed management during the projects operating life.

12. Must install 6-foot-tall coniferous trees along the northern and eastern boundaries of the solar farm. The trees must be planted staggered in two (2) rows, in each row the trees may be planted no more than 16 feet apart. All trees along the border of the solar farm, must be maintained and watered as necessary for the duration of the permit. Any dead trees must be replaced on a yearly basis.

13. This IUP is to be valid for 30 years until December 31, 2049. This IUP is valid for Sherburne Community Solar 1, LLC and Aggregate Industries – Central Division.

14. Must obtain an access permit from the Sherburne Co Public Works Dept prior to any activity on site.

15. Decommissioning of project shall involve removal of the project's components, including without limitation, solar panels, panel trackers, anchors, supports, mounts, inverters, underground electrical components and all underground footings and posts.

16. Signage and emergency contact numbers must be posted at the access driveway to property.

17. The applicant shall comply with all federal, state, and local laws and regulations.

18. Applicant shall allow the County to inspect the property during normal business hours.

Findings of Fact:

No Interim Use Permit shall be approved or recommended for approval by the County Planning Commission unless said Commission shall find (Adams made the following findings of Fact)

1. Is the Interim Use injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, or will it substantially diminish and impair property values within the immediate vicinity? It will not be injurious because the current location is adjacent to an existing solar farm and it is in an Agricultural area.

2. Will the establishment of the Interim Use impede normal, orderly development and improvement of surrounding vacant property for uses predominant in the area? The IUP will be valid for 30 years. If the property owner no longer wants solar panels the infrastructure can be removed, and the site can either go back to farming on be utilized for a new use.

3. Have adequate utilities, access roads, drainage and other necessary facilities been or are being provided? A turn lane has been constructed for access to the property from CSAH 8. Utility lines necessary to transfer the electricity, exist adjacent to the property.

4. Have adequate measures been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use? There is plenty of parking available on this property needed for construction and operations.

5. Have adequate measures been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result?

There is a home to the southwest of the proposed solar farm site. Construction of the site will cause noise and additional traffic. This will be temporary. Once the solar farm construction is complete traffic will be minimal and consist of company vehicles inspecting the panels on a weekly/monthly basis.

8. **9:39 am Authorization to start forfeited land sale process**

Diane Arnold: Auditor/Treasurer

Danielowski/Burandt unanimous to approve and authorized signature of classification certifications, appoint County Assessor to set minimum sale prices for properties and to adopt Resolution 031219-AD-1885.

9. 9:45 am **Consultant Proposals for Executive Search**

Tammy Bigelow: Administration

Schmiesing/Danielowski unanimous to approve an agreement with DDA Human Resources, Inc. to assist in the search for a new County Administrator for a total sum not to exceed \$18,000. An agreement with the search firm selected will be reviewed by the County Attorney's Office.

10. 9:56 am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(February 20th – March 11th, 2019)

Commissioner Burandt – APTMT meeting, Elk River Watershed meeting, NACo Legislative Conference in Washington, D.C., COMMUNITY Joint Powers Board meeting, Public Health Advisory meeting

Commissioner Danielowski – County Planning Board meeting, Options Board meeting, Highway 25 Coalition meeting, NACo Legislative Conference in Washington, D.C.

Commissioner Dolan – NACo Legislative Conference in Washington, D.C., Highway 25 Corridor Coalition meeting, Technologies Committee meeting, Quad-County JPA meeting

Commissioner Schmiesing – MCIT Conference, MCIT Board of Directors meeting, Met with David Turch, Brian Meyers GSDC meeting

Commissioner Fobbe – NACo Legislative Conference in Washington, D.C., Tri-County Solid Waste Board meeting, Tri-Cap Board meeting, Rum River 1 Watershed meeting, Steering Committee meeting, SHIP Grand Leadership, Central MN Jobs & Training Joint Powers Board meeting, Quad-Counties Joint Powers meeting

11. 10:01 am **Adjourn Regular Meeting, Recess**

12. 10:09 am **Open Workshop Meeting**

12. 10:45 am **Adjourn Workshop Meeting**

Manual Warrants

02/13/19	700,202.43	Capital Proj 2008-Government
	700,202.43	Total

Commissioner Warrant

02/15/19	134,225.63	General Revenue Fund
	24,263.33	Public Works Fund
	257.04	Human Service Fund
	1,102.51	Solid Waste Fund
	58,023.87	Jail Commissary Fund
	825.00	Forfeited Land Sale
	490.89	Sherco Regional Rail Authority
	18,033.53	Capital Proj 2008-Government
	177,005.68	Justice Center Enterprise Fund
	19,211.50	Agency Collections
	433,438.98	Total

Manual Warrants

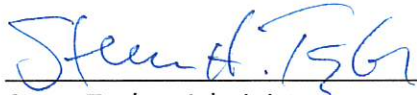
02/15/19	158,614.10	Human Service Fund
	180.00	Agency Collections

	158,794.10	Total
HHS Audit List		
02/21/19	158,614.10	Human Service Fund
	180.00	Agency Collections
	158,794.10	Total
HHS Warrants		
02/21/19	158,614.10	Human Service Fund
	180.00	Agency Collections
	158,794.10	Total
Commissioner Warrants		
02/22/19	78,945.02	General Revenue Fund
	410,450.85	Public Works Fund
	30.00	County Ditch Fund
	363.13	Law Library Fund
	6,141.18	Solid Waste Fund
	34,133.64	Jail Commissary Fund
	6,354.61	Sherco Regional Rail Authority
	26,489.00	Capital Proj 2008-Government
	10,563.30	Justice Center Enterprise Fund
	99,028.04	Prepaid Tax Collections
	513.99	Agency Collections
	673,012.76	Total
Manual Warrants		
02/22/19	595.35	General Revenue Fund
	252,581.98	Agency Collections
	253,177.33	Total
Commissioner Warrant		
02/28/19	5,500.75	Agency Collections
	5,500.75	Total
Commissioner Warrants		
03/1/19	152,545.69	General Revenue Fund
	36,322.22	Public Works Fund
	4,076.70	Law Library Fund
	15,354.40	Solid Waste Fund
	39,316.88	Jail Commissary Fund
	140.00	Forfeited Land Sale
	144.11	Sherco Regional Rail Authority
	94,809.10	Capital Proj 2008-Government
	44,544.02	Justice Center Enterprise Fund
	640,188.51	Agency Collections
	1,027,441.63	Total
Manual Warrants		
03/01/19	1,202.50	Agency Collections
	1,202.50	Total
OBO Warrant		
03/05/19	1,348.54	OBO Amazon
	1,207.58	OBO American Floor Mats
	893.00	OBO Bulk Bookstore
	1,250.00	OBO First Book
	910.00	OBO Holiday Station Store
	1,004.71	OBO Innovative
	342.15	OBO Moore Medical
	669.87	OBO Moving Help
	361.63	OBO NDSU Football Camps
	300.05	OBO Target
	309.20	7 Payments less than 300
	8,596.73	Total



Tim Dolan, Chairperson

_____ 3/26/19
Date



Steve Taylor, Administrator

_____ 3/26/2019
Date