

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
May 21st, 2020
8:30 A.M.
Sherburne County Board Room**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the April 16th County EDA meeting minutes
- 4) Housing Study Report – Matt Mullins
- 5) Next Meeting June 18th – County Board Room
- 6) Adjourn

The meeting will be held in the County Board Room at the Sherburne County Government Center located at 13880 Business Center Drive, Elk River, MN 55330.

The meeting will also be available through Webex. Log-in instructions available upon request.

Sherburne County Economic Development Authority
Meeting Minutes
April 16, 2020

At 8:30 a.m. the meeting was called to order by Sheldon Pool, Chairperson.

1. Roll Call:

Members Present: Dan Weber
Sheldon Pool
Jared Johnson
Randy Piasecki
Amanda Othoudt
Tom Hammer
Raeanne Danielowski
Amanda Othoudt
Colleen Eddy
Marie Pflipsen
Hanna Klimmek
Felix Schmiesing

Others Present:

1. Motion by Amanda Othoudt to approve the EDA meeting Minutes of February 20, 2020 as presented. Motion seconded by Jared Johnson. Motion carried unanimously.

2. 2020 Revolving Loan Fund Policy Changes Discussion – Resolution #2020-1

Waive \$1500 RLF application fee in 2020, the County would pick up this fee
New Loans – Defer payments through October 31, 2020, without penalties
Existing Loans – Defer the payments through October 31, 2020, without penalties,
pending applicant request.

The committee agreed that these changes were appropriate.

Motion by Marie Pflipsen to approve Resolution #2020-1 as presented. Motion seconded by Amanda Othoudt. Motion carried unanimously.

3. KleinCl (MPI) – Loan Payoff updated

MPI paid off their loan which was in the amount of \$89,500.

Raeanne Danielowski recommended that businesses talk to their banks because many are willing to defer payments for 6 months.

4. Dan Weber discussed the proposed changes for property tax late fees. Diane Arnold is proposing reducing late fees for property taxpayers to 1% for payments made in June or 2% for those made in July. This will be brought to the County Board on Tuesday, April 21st, 2020.

5. Enabling Resolution and Bylaw Changes Update

A Public Hearing was held at the County Board Meeting on March 24th to discuss changes to the EDA Enabling Resolution. No one from the public spoke and the County Board chose not to act on the changes at this time.

Summary of proposed changes:

- All EDA Board members shall be appointed by the Sherburne County Board of Commissioners.
- At least one EDA Board member shall be appointed from each County Commissioner District.
- The Board of Commissioners may appoint one representative from each city/township to be Ex-officio (non-voting) members.

The County Board will revisit this at a more appropriate time.

6. The next meeting is May 21st in the Sherburne County Board Room.
7. Motion by Marie Pflipsen to adjourn the meeting at 8:40 a.m. Motion seconded by Hanna Klimmek. Motion carried unanimously.

Amanda Othoudt, EDA Secretary