



Sherburne County Gov't Center
13880 Business Center Drive
Elk River, MN 55330 - 4601

TO RESERVE A PICNIC SHELTER

1. Contact Sherburne County Parks for available dates.

Call 763-765-4450 or 1-800-438-0578

2. Complete and return Shelter Reservation Request form.

Forms are available:

- Online at Sherburne County Parks website at
<http://www.co.sherburne.mn.us/zoning/rec/>

- By mail, please call 763-765-4450

- At Sherburne County Government Center:
Sherburne County Zoning Dept.
13880 Business Center Drive
Elk River, MN 55330

3. Return Request Form with Payment (see Shelter Reservation Fees below).

Make payable to: Sherburne County Parks

Shelter Fees are as follows:	Weekdays (M-F)	\$10.00/day
	Weekends (Sat/Sun)	\$25.00/day

4. Upon receipt of payment, and if shelter is available, applicant will be provided a confirmation notice to post at the Picnic Shelter during the designated time that the facility is reserved.

Place "RESERVED" sign in the space provided near the shelter.

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Shelter Reservation Request

Park Location/Facility: _____

Name (Last, First) _____

Address: _____

Contact Phone: _____

Reservation Date: _____

Approx. number of people: _____

Start Time: _____ End Time: _____

General Park Rules:

- Parks Hours: Open Sunrise to Sunset.
- No motorized vehicles beyond parking areas.
- Campfires or open burning is prohibited.
- No firearms allowed.
- Alcoholic beverages are prohibited.
- Please keep pets on a leash.

NOTE: The reservation permittee shall be responsible for any and all damage to the property or injury to persons arising out of the use of the shelter and the park. As a permit holder, you will hold harmless, indemnify and defend the County of Sherburne, its agents and employees from all suits, actions or claims that may arise by a person or for property damage because of action or inaction of the permit holder and those he/she brings to the site. The permittee and his/her guests are assuming any risk for the use of the shelter or the park facilities. If you have any questions, a copy of the Sherburne County Park Ordinance is available on request or it can be viewed at:

http://www.co.sherburne.mn.us/zoning/documents/County_Park_Rules.pdf

Signature of Permittee: _____

For Office Use: Approved: _____ Not Approved: _____