



333 East Main Street  
PO Box 388  
Elk River, M55330  
Phone: (763) 441-7509  
Fax: (763) 441-9176  
Email: h2olab@spacestar.net  
Web Site: www.waterlabs.net

## Water Sampling Instructions

*Please follow these instructions carefully when taking a water sample; improper collection and handling can result in false test results.*

1. The sample must arrive at the laboratory within 30 hours after being taken; therefore we recommend an overnight courier service be used to insure the sample arrives within this time frame. Do not send samples on Friday, Saturday or Sunday.
2. You may deliver the sample directly to our laboratory. Our business hours are 8:00am to 4:00pm, Monday through Friday. Call for directions.
3. The water sample should be taken from a cold water tap. For nitrate and coliform bacteria testing you may take the sample from a kitchen tap even if the water has been softened; however, do not take the sample if the water has been treated with any other device such as reverse-osmosis. Outside taps may be used.
4. If using inside taps remove screen & rubber washer. Run the water for about 2 minutes.
5. Shut off the water and sterilize the tap opening with either a flame (a small torch or butane lighter can be used) or rubbing alcohol. This step is essential for accurate results.
6. Run the cold water for 1 more minute, and then take the sample. Take care not to touch the inside of the sterile bottle. Fill the bottle to the top.
7. Remember to complete and enclose the information label including the time and date the sample was taken.

**Water Laboratories, Inc. thanks you for your business.**

NAME \_\_\_\_\_ Sherburne County Zoning Invoice # \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DATE SAMPLE WAS TAKEN \_\_\_\_\_ TIME SAMPLED \_\_\_\_\_

LOCATION (Circle) kitchen tap bath tap outside tap other: \_\_\_\_\_

Please note that your sample will not be processed without the above information

YOUR SAMPLE WILL BE TESTED FOR COLIFORM BACTERIA AND NITRATES.

*FOR ADDITIONAL TESTING PLEASE CALL TO FIND OUT CURRENT PRICING AND SAMPLING PROCEDURES*