

**RESOLUTION ESTABLISHING A POLICY
FOR REIMBURSING PROPERTY OWNERS FOR
911 ADDRESSING ERRORS**

WHEREAS, the Sherburne County Board of Commissioners has the authority and responsibility to assign 911 addresses for properties in Sherburne County, currently the Townships of Baldwin, Blue Hill, Livonia, Orrock and any future Townships Sherburne County becomes responsible for; and

WHEREAS, the Sherburne County Board of Commissioners recognizes that, periodically, incorrect 911 addresses may need to be corrected by issuing a new 911 address; and

WHEREAS, the Sherburne County Board of Commissioners recognizes that County property owners and property residents may have incurred costs at their property based upon an incorrect address assignment;

NOW, THEREFORE BE IT RESOLVED, that the Sherburne County Board of Commissioners hereby establishes a policy for reimbursing County property owners and property residents for certain actual costs incurred due to correcting an incorrect 911 address having been previously assigned by the Addressing Authority. The Sherburne County Public Works Department is hereby authorized to make such reimbursements. Reimbursement payment shall be based upon the following:

1. The assigned address shall be clearly demonstrated to have been an addressing error of the Addressing Authority.
2. The costs to be reimbursed shall be documented by the property owner and be directly caused by the Addressing Authority's addressing error. These costs shall relate to the property owner's expenses incurred in re-addressing the property (i.e., appropriate signs on structures, landmarks, fences or curbs, and/or any other expenses that the Public Works Department determines to be an appropriate cost for reimbursement due to said addressing error.)
3. The amount of the reimbursement shall be limited to the actual cost of materials and labor necessary to correct the address on the owner's property, not to exceed \$450.00 for the owners and residents at any given property address.
4. Reimbursement shall also be made for the fees incurred by subject property owners and subject property residents for applying for and obtaining a new Drivers License to reflect the address change, excluding those Drivers Licenses set to expire within the same month of the notice to correct the address.
5. Reimbursements shall not be made for incidental costs regarding the address change, for such things as travel, phone calls, postage, change of address information delivered, or replacement of check blanks or credit cards. Further, reimbursement shall not be made for any consequential damages or costs incurred as a result of such address changes.

6. Reimbursement shall not be made for a property owner's or resident's time associated with correcting an address error.
7. Reimbursement payments shall not be made in instances where a 911 address is made or changed in response to a public purpose, such as an annexation, post office change or similar occurrence.

BE IT FURTHER RESOLVED, that the reimbursement payments for 911 errors shall be from the County's Contingency Fund unless determined otherwise by the Sherburne County Board of Commissioners.